

MEETING

REMUNERATION COMMITTEE

DATE AND TIME

**WEDNESDAY 18 MARCH 2015
AT 9.00 AM**

VENUE

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4AX

TO: Members of Remuneration Committee (Quorum 3)

Chairman: Councillor Richard Cornelius (Chairman)
Vice Chairman: Councillor Daniel Thomas BA (Hons) (Vice Chairman)

Councillors

Councillor Alison Moore Councillor Barry Rawlings Councillor Joan Scannell

Substitute Members

Councillor Melvin Cohen Councillor Kitty Lyons
Councillor Anthony Finn Councillor Tim Roberts

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood – Head of Governance

Governance Services contact: Sarah Koniarski 020 8359 7574
Email: sarah.koniarski@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Absence of members	
2.	Declaration of members' disclosable pecuniary interests and non-pecuniary interests	
3.	Appointment of the Chief Operating Officer	1 - 4
4.	Motion to exclude the press and the public	
5.	Appointment of the Chief Operating Officer	
6.	Any item(s) the Chairman decides are urgent	

FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Sarah Koniarski 020 8359 7574 Email: sarah.koniarski@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

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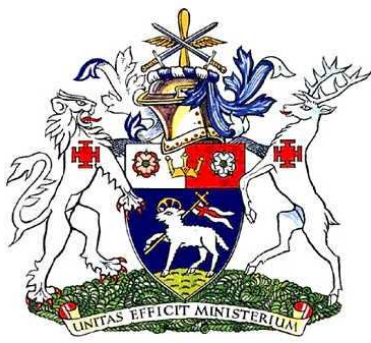
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AGENDA ITEM 3



Remuneration Committee

Wednesday 18 March 2015

Title	Appointment of the Chief Operating Officer
Report of	Chief Executive
Wards	Not applicable
Date added to Forward Plan	Not applicable
Status	Public
Enclosures	Separately circulated Member pack
Officer Contact Details	Chris Collier, Resourcing Consultant chris.collier@barnet.gov.uk 020 8359 7127

Summary

The role of Chief Operating Officer is the designated statutory Section 151 Officer for the council. The role was advertised externally and as at the closing date, nine applications were received.

Applications were assessed against the criteria within the role profile and six candidates were deemed suitable to progress through to the technical interview stage.

The remaining six candidates were assessed by a technical expert in the field. Following this process, three candidates were shortlisted and deemed suitable to progress forward to one to one meetings with the Chief Executive and Strategic Director for Commissioning.

Members will be provided with some questions prior to the committee meeting for their consideration. These can be found within the member recruitment pack, which also includes full background to the candidates being put forward for interview.

Recommendation	
1.	That the committee interview the candidates for this post and, if considered appropriate, make an appointment.

1. WHY THIS REPORT IS NEEDED

- 1.1 This report provides background information to the recruitment process for the Chief Operating Officer. This post is the designated statutory Section 151 Officer.

2. REASONS FOR RECOMMENDATION

- 2.1 The Remuneration Committee's terms of reference are set out in annex A to the Responsibility for Functions section of the council's constitution. The committee is empowered to make final recruitment selection decisions in respect of roles that hold a statutory duty.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

Not applicable.

4. POST DECISION IMPLEMENTATION

- 4.1 Should the committee consider it appropriate to appoint one of the candidates to the post, then the relevant offer process will commence, in line with the council's recruitment and selection policy.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 The post in question is critical to achievement of all the corporate priorities.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2 The cost of the post and recruitment exercise will be contained within existing budget provision.

5.3 Legal and Constitutional References

- 5.3.1 Under section 15A of the constitution, Responsibility for Functions, the Remuneration Committee is responsible for chief office appointments. The appointment should be made on merit in accordance with section 7 Local Government and Housing Act 1989.

5.4 Risk Management

- 5.4.1 None

5.5 Equalities and Diversity

- 5.5.1 This process is governed by statutory requirements on equality of recruitment

and by the council's own internal policies.

5.6 Consultation and Engagement

5.6.1 Members of Remuneration Committee will receive a separately circulated member recruitment pack.

6. BACKGROUND PAPERS

6.1 None

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